

## **BY-LAWS**

### **THE NEW ENGLAND CHAPTER TECHNOLOGIST SECTION, SOCIETY OF NUCLEAR MEDICINE AND MOLECULAR IMAGING (NECTS)** (as Amended March 2018)

#### **ARTICLE I - NAME**

The name of this organization shall be named the New England Chapter Technologist Section, Society of Nuclear Medicine and Molecular Imaging(SNMMI), herein defined as the NECTS.

#### **ARTICLE II - OBJECTIVES**

The objectives of this organization shall be to promote the discussion and communication of knowledge and to stimulate research in the field of Nuclear Medicine through scientific and educational meetings.

#### **ARTICLE III - RESTRICTIONS**

The NECTS may not obligate the Society of Nuclear Medicine and Molecular Imaging, New England Chapter or the Society of Nuclear Medicine and Molecular Imaging in any way, nor represent the Society on matters of scientific or political interest.

#### **ARTICLE IV - MEMBERSHIP**

**Section I:** Full Member shall be a technologist registered by a recognized certification board or registry of nuclear medicine technology or is licensed by one of the New England States to practice nuclear medicine technology and must be a resident of New England. Full Member candidates must submit application of membership and dues to the SNMMI in accordance with guidelines established by the SNMMI. The Full Member shall possess the right to vote, hold office and serve committee appointments as prescribed in these bylaws.

**Section II:** Associate Member shall be a physician and/or scientist whose credentials indicate professional involvement in the scientific or clinical disciplines related to the diagnostic, therapeutic or investigational use of radionuclides; OR an Associate Member shall be a commercial representative, or other individual with a direct or indirect association with the nuclear medicine field and of sufficient interest and experience to provide a positive contribution to the objectives to the NECTS. Associate Member candidates must submit application of membership and dues to the SNMMI in accordance with guidelines established by the SNMMI. An Associate Member shall possess the privileges of a full member, but may not hold Office.

**Section III:** Student Member shall be enrolled in an accredited nuclear medicine technology training program. The Student Member must also be certified as a student in good standing by the program coordinator of the training institution. Student Member candidates must submit application of membership and dues to the SNMMI in accordance with guidelines established by the SNMMI. The Student Member shall possess the privileges of a Full Member with the exception of the right to vote and to hold office.

**Section IV:** If a current Member of the Executive Committee experiences a career change affecting primary membership affiliation, then the following shall apply: 1) the Executive Committee Member shall remain in office until expiration of the term; and 2) the Executive Committee Member must perform duties without any conflict of interest. This pertains to all Members serving in any capacity on any Committee of the NECTS.

#### **ARTICLE V - DUES/FEES**

**Section I:** Annual dues shall be determined by the NECTS in accordance with guidelines established by the SNMMI.

**Section II:** All Members, as described in Article IV, shall submit fees directly to the SNMMI. The fee amount will be determined by the Executive Committee in accordance with guidelines established by the SNMMI. Unpaid dues become delinquent in accordance with guidelines established by the SNMMI. The rights and privileges of membership, including voting, the holding of office and committee membership are suspended during the period of delinquency. Rights and privileges will be reinstated upon payment of delinquent dues in accordance with guidelines established by the SNMMI.

#### **ARTICLE VI - OFFICERS**

**Section I:** The Officers of NECTS shall be a President, President-elect, Secretary, Treasurer and National Council Delegate. The term of elected Office, with the exception of the National Council Delegate, Secretary, and Treasurer shall be for one (1) year or until their successors are elected. The term of the National Council Delegate, Secretary, and Treasurer, shall be for two (2) years or until their successors are elected. The National Council Delegate must have previously been an Officer of the NECTS and must have been an NECTS member for three (3) years. No elected Officer shall succeed himself in that particular office with the exception of the National Council Delegate. Election will be conducted by electronic and or mail ballot.

**Section II:** The Nominating Committee shall offer one or more candidates for each elective office. Any Member with voting privileges (as prescribed by these bylaws) may nominate another Member qualified to hold Office and in good standing within the NECTS (as prescribed by these bylaws) or may submit their own name for nomination. The nominee is required to submit a statement that he is willing to serve if elected, and is also required to submit a curriculum vitae. For each Office, the nominee receiving the largest number of votes via mail or electronically by email ballot shall be elected to office. The election will be conducted by a secret ballot. The ballots must be sent to the Membership thirty (30) days prior to the Spring Business Meeting and returned no later than seven (7) days prior to the Spring Business Meeting to the Chairman of the Nominating Committee. The results of the election will be announced at the Spring Business Meeting. The installation of Officers will be at the Spring Business Meeting. In the event of a tie on the ballot, lots shall be drawn to determine the winner.

**Section IIIA:** President of the NECTS presides at NECTS Executive Committee meetings and NECTS Business Meetings. The President is an ex officio Member of all Committees with the exception of the Nominating Committee. The President authorizes and initiates expenditures by the Treasurer. The President may establish committees to function in areas of concern within the NECTS and prepare agendas for all meetings. In conduction of all meetings, Robert's Rules of Order, Revised, shall be followed. The President shall fill any vacancy of any elected or appointed position, with the exception of the President-elect. The President shall be responsible in all matters, stated or implied, that are related to the safety, stature and proper operation of the NECTS. Should the office of President-elect become vacant within the first six months of the term, the President shall charge the Nominating Committee to conduct a special election. The ballot must be mailed within 30 days of the vacancy and returned in the manner prescribed in the Policy and Procedures Manual within 30 days subsequent to the mailing of the ballots. After verification and counting of the ballots, the election results shall be made available to the membership. Should the office of President-elect become vacant in the last six months of the President-elect's term, the Executive Board may make a temporary appointment to fill this office until the next scheduled election at which time a President and President-elect shall be elected.

**Section IIIB:** President-elect of the NECTS performs the duties that the title reasonably indicates. In the case of temporary or permanent absence or disability of the President, the President-elect shall fill the functions of the President. The President-elect shall also act as the Scientific Program Chairman. The President-elect will assume the Presidency in the following year.

**Section IIIC:** Secretary of the NECTS is responsible for recording and transcribing the minutes, and for performing additional functions as assigned by the President.

**Section IIID:** Treasurer of the NECTS shall prepare the budget, conduct monetary affairs including the collection of Membership dues via the SNM and the compilation of the Membership roster. The Treasurer may allocate NECTS financial resources as authorized by the President. The Treasurer will also prepare monthly financial statements for the President and financial statements to be presented at the annual Business Meetings.

**Section IIIE:** National Council Delegate of the NECTS shall represent the NECTS at the SNMMI National Council Meetings. The National Council Delegate shall report on the proceedings and inform the membership of all current issues. The National Council Delegate will serve as the official representative of the NECTS to the SNM, possessing voting rights and privileges.

#### **ARTICLE VII - EXECUTIVE COMMITTEE**

**Section I:** The Executive Committee shall consist of the elected Officers, the immediate Past president of the NECTS, and a member of the New England Chapter, Society of Nuclear Medicine and Molecular Imaging, Inc., as appointed by the President of the New England Chapter, Society of Nuclear Medicine and Molecular Imaging, Inc., with the approval of the NECTS President. The appointee shall be a Physician Representative without NECTS Executive Committee voting privileges.

**Section II:** Except for the New England Chapter, Society of Nuclear Medicine and Molecular Imaging, Inc. Physician Representative and the NECTS President-elect, any permanent vacancy on the Executive Committee may be filled by appointment of the NECTS President with the approval of the Executive Committee.

**Section III:** Four (4) members of the Executive Committee shall constitute a quorum, a notice of the meeting having been sent to all Committee Members not less than ten (10) days prior to the meeting.

**Section IV:** The Executive Committee shall have general charge of the business affairs and the property of the NECTS and shall make rules and regulations as it shall from time to time deem necessary for the management and well-being of the NECTS. Decisions of the Executive Committee shall be made by majority vote, a quorum being present, and shall be presented to the Membership annually, as a Committee report.

**Section V:** Ethics, contracts, signatures and matters pertaining to routine operations of the NECTS, and not specifically controlled by these Bylaws, shall be functions of the Executive Committee. Section VI: The Executive Committee shall meet at a time and place as designated by the Committee. The Committee shall meet at least four (4) times a year.

#### **ARTICLE VIII - MEETINGS OF THE SECTION**

**Section I:** The regular meetings of the NECTS shall be once a year on a date and in a city proposed by the Officers.

**Section II:** Special meetings of the NECTS may be called at any time by the President. Written notice of the meeting shall be sent to the Membership-at-Large at least ten (10) days in advance.

#### **ARTICLE IX - COMMITTEES**

Section I: There shall be Standing Committees and Ad Hoc Committees. The Standing Committees shall be as follows:

**A. Nominating Committee-** Immediate Past-president to serve as Chairman. The Committee is responsible for preparing the ballot of candidates for the annual election.

**B. Scientific Program Committee-** President-elect to serve as Chairman. The Committee is responsible for the planning of the Scientific Program of the annual Spring Symposium.

**C. Service Awards Committee-** Immediate Past-president to serve as Chairman, with the two preceding Past-presidents as Members. The Committee is responsible for the selection of a Service Award recipient: their decision shall be binding.

**D. Publications Committee-** Chairman will be appointed by the President and approved by the Executive Committee. The Chairman will serve as the Editor of the New England Journal of Nuclear Medicine Technology. The Committee is responsible for the production of the Journal.

**E. Continuing Education Committee-** Chairman will be appointed by the President and approved by the Executive Committee. The Chairman will serve as VOICE coordinator of the NECTS.

**F. Educator's Committee-** Chairman will be appointed by the President and approved by the Executive Committee. The Chairman will serve as the coordinator for the Student Scientific track for the annual Spring Symposium, and as the representative of the students to the Executive Committee.

**G. Bylaws Committee-** Chairman will be appointed by the President and approved by the Executive Committee. The Committee is responsible for presenting proposed amendments to the NECTS Bylaws to the Membership.

**Section II:** Except the Nominating Committee, whose four (4) Members shall be elected by the Membership-at-Large, Committee Members shall be appointed by the Committee Chairman.

**Section III:** The President may create Ad Hoc Committees for such purposes as are deemed necessary. The Chairmen of the Ad Hoc Committees will appoint their Members.

**Section IV:** The Council of Past-presidents consists of all Past-presidents who become Members of the Council upon termination of their office as President. Each immediate Past-president serves as Chairman for the ensuing year. The function of the Council is deliberative and advisory. The council is concerned with broad and continuing policies, directional trends, and measures that will increase the effectiveness and excellence of the NECTS. The Council maintains no voting power outside itself and its judgment will not be a mandatory imposition upon the NECTS. The Council meets at the Spring and Fall Symposiums prior to the Business Meeting and reports to the Membership, and at its discretion, to the branches of the NECTS.

#### **ARTICLE X - REMOVAL FROM OFFICE**

Any elected Officer may be removed from office by two-thirds vote of the entire Executive Committee. Formal charges shall be made and circulated to all Members of the Executive Committee and to the Officer charged at least thirty (30) days prior to the meeting. The Officer charged shall have the right to a personal appearance and defense before the Committee at any regular or special meeting. The Membership-at-Large shall be advised of any Officer's removal. At the request of the Officer, the circumstances surrounding his removal will be presented to the Membership-at-Large.

#### **ARTICLE XI - PARLIAMENTARY AUTHORITY**

All questions of parliamentary procedure shall be determined at all meetings of the NECTS and the Executive Committee by Robert's Rules of Order, Revised, except where such procedures are governed by provisions of these Articles Bylaws.

## **ARTICLE XII - AMENDMENTS**

**Section I:** The Bylaws of the NECTS may be amended by a two-thirds vote of the Full or Associate Members in good standing by mail ballot. The proposed Amendment must be sent to the Membership-at-Large thirty (30) days prior to said Business Meeting and returned no later than seven (7) days prior to said Business Meeting to the Chairman of the Nominating Committee.

**Section II:** Any person classified as a Member of the NECTS may initiate a proposal for an amendment of the Bylaws. Such a proposal shall be presented to the President in writing. The President shall then submit the proposal to the Membership. The Amendment shall be presented at the next meeting of the NECTS as provided in Section I of this Article (XII).

## **ARTICLE XIII - TERMINATION OF THE CHAPTER**

**Section I:** Upon dissolution of the NECTS, all minutes, books and pertinent information will be donated to a scientific or an educational organization deemed worthy by the majority vote of the Executive Committee.

**Section II:** All money in the treasury of the NECTS, and any remaining assets, after payment of all outstanding debts, will be contributed to an organization which conducts non-profit research of medical education deemed worthy by a majority vote of the Executive Committee.

## **ARTICLE XIV - BUSINESS PRACTICES**

**Section I:** The NECTS shall not be organized for profit or for engaging in an activity ordinarily conducted for profit. The NECTS shall be primarily supported by membership dues and other income from activities substantially related to its tax-exempt purpose. No part of the net earnings of the NECTS shall inure to the benefit of, or be distributable to its Members, trustees, Officers, or other private persons, except that the NECTS shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article II of the Bylaws.

**Section II:** The NECTS shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf or in opposition to any candidate for public office. **Section III:** Notwithstanding any other provision of the Bylaws, the NECTS shall not carry on any other activities not permitted to be carried on by a corporation exempt from federal income tax under section 501(c)(6) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

### **Section III: Anti Discrimination Policy**

The NECTS is an "equal opportunity organization". The organization will not discriminate and will take "affirmative action" measures to ensure against discrimination in recruitment, advertisements, publications, compensation, termination, and other conditions of membership against any member or potential member on the bases of race, creed, color, national origin, sexual orientation, or sex.

### **Section IV: Anti-Harassment Policy**

The organization is committed in all areas to providing an environment that is free from harassment. Harassment based upon an individual's sex, race, ethnicity, national origin, age, religion or any other legally protected characteristics will not be tolerated.. No person will be adversely affected in membership of this organization as a result of bringing complaints of unlawful harassment.

Sexual harassment is behavior of a sexual nature that is unwelcome and offensive to the person or persons it is targeted toward. Examples of harassing behavior may include unwanted physical contact, foul language of an offensive sexual nature, sexual propositions, sexual jokes or remarks, obscene gestures, and displays of pornographic or sexually explicit pictures, drawings, or caricatures. Use of the employer's computer system for the purpose of viewing, displaying, or disseminating material that is sexual in nature may also constitute harassing behavior.